

Please Print or Type This form should be used by the IRA owner or owner of a Beneficiary IRA to request distributions from the account. This form should be reviewed and completed with the assistance of a financial or tax advisor. Step 1: IRA OWNER INFORMATION		Forward To: First Trust Reti <u>Regular Mail</u> PO Box 219597 Kansas City, MO 64121-9597 855-387-3847	irement, c/o SS&C <u>Overnight Delivery</u> Mail Stop: Broadstone 430 West 7th Street Kansas City, MO 64105-1407	
IRA Owner Name/Beneficiary Name*	Social Security Number*	Date of Birth*	FTR Account Number (If Applicable)	
Address* *If completing for a death distribution, please prov	City/State/Zip* vide the beneficiary information in this s	Email section. A Certified Copy of the L	Phone Number* <b>Death Certificate is required.</b>	
Step 2: PRODUCT SELECTION				
Broadstone Real Estate Access Fund *	Undirected Cash Account**			
*Redemptions for Broadstone are processed in accordance with their respective Share Redemption Programs and are subject the availability. Please review the prospectuses for details or call Broadstone at 833-276-2766. **The interest rate and annual percentage yield may change at any time. Interest will be compounded and credited on the last day of each calendar month. The daily balance method is used to calculate the interest on cash in the account. The bank deposit is insured up to applicable FDIC limits. Step 3: ONE TIME WITHDRAWAL INSTRUCTIONS				
	Roth IRA	SEP IRA	Beneficiary IRA	
Redeem ENTIRE account				
Redeem PARTIAL amount of \$	or sl	nares from account		
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Step 4: ONE TIME WITHDRAWAL DISTRIBUTION REASON         Premature Distribution (Account holder must be under age 59 % - IRS penalty applies unless rollover occurs within 60 days)         Premature Exempt Distribution (Including Permanent Disability, SEPP, and other identified 72 (t) qualified exceptions.)         Normal Distribution (Account holder age 59 % or over)         Death Distribution (If not already in a Beneficiary IRA; Must provide a certified copy of the account holder's Death Certificate)         Return of Excess Contribution Amount \$      *         Current Year       Prior Year         Recharacterization Amount \$      *         Direct Roth IRA Conversion Amount \$      *         Intrastee to Trustee transfer liquidate and move proceeds to Undirected Cash account (Proceeds will be deposited in Undirected Cash account until the TOA paperwork is received) Please note that if requesting an IRA Trustee transfer you need to contact the accepting custodian and complete their transfer (TOA) paperwork is received) Please note that if requesting an IRA Trustee transfer you need to contact the accepting custodian and complete their transfer (TOA) paperwork is received) Please note that if requesting an IRA Trustee transfer you need to contact the accepting custodian and complete their transfer (TOA) paperwork. A Medallion Signature Guarantee stamp may be required on their transfer form.         *Deadline to recharacterize a contribution or remove an excess contribution is the IRA Owner's tax filing deadline (for the tax year of the contribution), plus any extensions including an automatic 6-month extension for those who file by the tax deadline. <tr< td=""></tr<>				
Required minimum distributions (RMDs) HAD		account holder		
Please select one of the following options:   Lump Sum (I wish to receive the distributions over   Life (I wish to take distributions based on   If you are the spouse of the original account owner   Recalculated each year   Not recalculated each year	ion in a single lump-sum payment) a five-year period) my life expectancy)		ise select one:	



Step 6: BENEFICIARY IRA RMD OPTIONS (CONTINUED FROM PAGE 1)	
Required minimum distributions (RMDs) HAD started for the original/deceased account holder.	
Please select one of the following options:	
I wish to take distributions based on the oldest beneficiary's life expectancy. (If you are the oldest beneficiary, y	our LE will be used)
I wish to continue taking distributions in the manner elected by the original account owner	
Required information for Beneficiary RMD Calculation:	
Name of prior participant/account owner:	
Date of death of prior participant/account owner:	
Date of birth of prior participant/account owner:	
Surviving spouse. If a surviving spouse, register my IRA:	
As a Beneficiary IRA	
In my name (not a Beneficiary IRA)	
A non-spousal beneficiary (for non-spousal beneficiary, account will be registered as a Beneficiary IRA).	
I am the oldest beneficiary of this IRA.	
I am not the oldest beneficiary of this IRA.	
Date of Birth of Oldest Beneficiary:	
Step 7: PAYMENT METHOD	
Taxable Options:	
<ul> <li>Transfer in Kind my shares to my non-qualified account; Existing Account Number</li> <li>Create New Account (Submit new subscription document if non-qualified account does not exist. See product provide the address currently on file (Signature Guarantee required if address changed within 30 days.)</li> <li>Electronically transfer funds by ACH to my bank (Voided check is required for new instructions. Signature Guarantee</li> <li>Mail check to a third party listed below. Form must be signed and Signature Guaranteed for this payment method. notarized.</li> </ul>	required if adding bank within 30 days)
Non-Taxable Options:	
Deposit cash into my Undirected Cash Account	
Transfer in Kind my IRA; Existing Account Number	
Create New Account (Must complete an IRA Application to create a new account for Recharacterization or Roth	Conversions)
Payee or Account Name	
Account Number	
Account Number	
Street Address	
City, State & ZIP Signatur	e Guarantee



## Step 8: INCOME TAX WITHHOLDING (THIS SECTION MUST BE COMPLETED\*) (Form W-4/OMB No. 1545-0415)

\* Except for a distribution from a Roth IRA or for a return of excess contribution.

In compliance with the "Tax Equity and Fiscal Responsibility Act," First Trust Retirement, as custodian, is required to withhold Federal Income Tax from all IRA distributions. You may exercise your right to elect not to have funds withheld. This election will be in effect until you change it. You may change or revoke this election at any time and as often as you wish. You may elect out of this withholding by checking the appropriate box below. Please note that penalties may be incurred under the estimated tax rules if your withholding and/or estimated tax payments are not sufficient.

## Please note that withholding cannot be done for Transfers-in-Kind or Transfers to Non-Qualified accounts.

If no election is made, First Trust Retirement is required to withhold 10% Federal Income Tax. State Income Taxes cannot be withheld from your distribution.

Do not withhold taxes. Withhold

% from the amount withdrawn (must be at least 10%).

## Step 9: SUBSTITUTE W-9

I HEREBY CERTIFY under penalty of perjury (i) that the taxpayer identification number shown on the Transfer Agreement is true, correct and complete, (ii) that I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or distributions, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding, and (iii) I am a U.S. person. Step 10: SIGNATURE REQUIRED

By signing below, I certify that the information I have provided is true and correct, and I authorize the Custodian to distribute my IRA as instructed above.

IRA Owner Signature \* If signing as Power of Attorney, valid POA documents must be included. Date